UNIVERSITY OF DEBRECEN

EDUCATIONAL PLAN

DOCTORAL SCHOOL OF HEALTH SCIENCES

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Basic principles relating to the training at Doctoral Schools (DSs) of medical and health sciences are regulated in the Doctoral Regulations (DRs) of the Doctoral Committee of Medical Sciences (DCMS) of the University of Debrecen (UD). The Regulations are available at the following webpages.
http://egdi.unideb.hu/ http:/, /www.doktori.hu/index.php?menuid=191&di_ID=29

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1. INTRODUCTION Doctoral School of Health Sciences (DSHS)

Classification by branch of science: medical and health sciences

Research field: health sciences

Research areas: public health, preventive medicine, epidemiology, genetic epidemiology, experimental oncology, behavioural science, health psychology, complex rehabilitation

Type of issued academic degree: doctoral (PhD) title qualified as summa cum laude, cum laude, or rite

Accepted master level programmes: health care policy, planning and financing, health psychology, complex rehabilitation, public health, medicine, nutritional sciences, social work in health care, nursing, clinical laboratory sciences

Head of the DSHS: Dr. Róza Ádány, Professor (Department of Preventive Medicine, Faculty of Public Health, University of Debrecen)

Administration coordinator: Dr. Margit Balázs, Professor (Department of Preventive Medicine, Faculty of Public Health, University of Debrecen)

Website: http://egdi.unideb.hu

The doctoral program in preventive medicine and public health within the framework of Doctoral Training Programmes of the Medical University was accredited by the Hungarian Higher Education Committee in 1999. In 2000, doctoral training was restructured on the national level as well. Former doctoral programs were either joined or reorganized into doctoral schools. The Doctoral School of Health Sciences was accredited in 2001. The research programme of the Doctoral School Health Sciences is built on strong collaborations with nationally recognised research centres in the field and their leading experts as supervisors offering a wide variety of research topics and PhD courses. The PhD degree is offered to candidates who want to engage in public health research. Holding an university degree, having research proposal and acceptance by a supervisor as well as excellent knowledge in English are requirements to enter the program.

The accreditation of the Doctoral School was renewed in 2015 till December 31, 2019.

The doctoral programme of the „**Preventive medicine and public health**" is lead by **Professor Róza Ádány** (Department of Preventive Medicine, Faculty of Public Health), and the „**Metabolic and endocrine diseases**" program is headed by **Professor György Paragh** (Department of Internal Medicine Faculty of Medicine University of Debrecen). Major research areas include: public health, preventive medicine, epidemiology, genetic epidemiology,

experimental oncology, public health genomics, behavioural science, health psychology, complex rehabilitation.

2. Admission to the doctoral education

Admission to the doctoral education is subject to application to PhD topics announced at www.doktori.hu, following a successful entrance examination by the doctoral admission board.

The educational and scientific activities of institutes and accredited researchers participating at the Doctoral Schools of the UD DCMS is not homogeneous, and therefore students admitted to the PhD training may have several types of higher education degrees (general medical practitioner, dentist, pharmacist, biologist, molecular biologist, public health supervisor, physicist, chemist and degrees obtained at other relevant programmes). Requirements have been determined to ensure the proper educational background and a positive attitude to research work of the admitted PhD students. Most important requirements are a degree of good quality, excellent language proficiency, outstanding achievements at Student's Scientific Associations, other scientific work and a well-conceived research programme. Results achieved by the applicants at these fields shall be assessed according to the Doctoral Committee of Medical Sciences Doctoral Regulations (Appendix 3/a) and a uniform scoring system. As regards language skills, a state-recognised complex (confirming oral and verbal skills, formerly type "C") language exam in English of medium level as a minimum (corresponding to level B2 of the Common European Framework of Reference for Languages of the Council of Europe) is expected since it is required for the participants of the medical doctoral training for obtaining the PhD degree. The application deadline is 15 May or, for a training starting in February, 15th of November (for all training forms, including full-time, correspondence and individual training). Application shall be possible by submitting the application form (**Appendix 1**) and other documents indicated on that to the PhD Office.

3. Organisation of the education

The training is organised by the Doctoral Committee of Medical Sciences involving Doctoral Schools and their Councils. The administrative duties of the doctoral school are performed by the secretary of the doctoral school. The secretary of the doctoral school shall be appointed by the head of the doctoral school, and may receive remuneration for his or her work. The duties of the secretary of the doctoral school.

The duties of the secretary of the doctoral school operating in the disciplinary area of medical sciences:

- *performing the administrative and record-keeping obligations of the doctoral school;*
- *announcing the subjects included in the educational plan of the doctoral school in the uniform academic administration system of the university (Neptun);*
- *uploading the doctoral dissertations and doctoral theses written in the doctoral school, as well as the invitations to the doctoral defences, to the electronic archive of the university (DEA); in the disciplinary area of medical sciences it is the candidate who shall upload his/her materials to DEA, which shall be checked by the secretary of the Doctoral Committee (see section 2 of the Operational Order of the Doctoral Committee of Medical Sciences).*

- *the regular updating of the data and documents of the doctoral school in the national doctoral database (doktori.hu); adding and deleting students, faculty members, dissertation supervisors and core members in accordance with the decisions of the relevant bodies; publishing dissertation topic announcements; publishing doctoral defence announcements;*
- *the regular updating of the website of the doctoral school;*
- *performing secretarial duties for the council of the doctoral school.*
- *keeping record of the mandatory qualifications the candidates undergo.*
- *organising preliminary doctoral defences.*
- *coordinating the announcement of courses in the doctoral school.*

The training programme consists of semesters starting on 1 September and 1 February, respectively. PhD students may enrol using the Neptun system at the beginning of each semester during the period as announced in advance, except for the very first semester of the training when they should enrol in person at the PhD Office. Postponement-related provisions are contained in Chapter **11 "Interruption of the study time"**.

Rules regarding registration in case of students belonging to the Doctoral Committee of Medical Sciences are summarized in the Doctoral Regulations of Doctoral Committee of Medical Sciences (6. points; page 22.): Shortly:

(1) The doctoral student shall register in person at the beginning of the first semester of the doctoral education (initial registration), in the period announced in advance, by presenting the required documents in the PhD office:

(2) In the rest of the semesters doctoral students shall register in the Neptun system at the beginning of the semesters, in the period announced in advance. A pre-requisite of the registration shall be the completion of research credits in the last active semester prior to the concerned one. If this condition is not met, only the PhD office may do the registration on the written authorization of the head of the relevant doctoral school, in justified cases.

(3) After the expiry of the registration period the following alternatives may be considered by the students who have failed to register:

a. *If the student declares in writing that he/she wishes to continue their studies, the doctoral committee may allow postponement, and the student may continue his/her studies in the next semester.*

b. *If the student provides a negative declaration or fails to provide a declaration, the student shall be deleted from the register.*

The payment of the fee shall be due at the time of the registration.

4. Announcement of courses

The staff (faculty members and researchers) of the Doctoral School shall complete the course announcement template and submit to the Secretary of the Doctoral School. The Secretary of the Doctoral School or the person responsible of the Doctoral Committee of Medical Sciences shall announce the courses already existing in the Neptun system assigned to the Doctoral School. New courses shall be assigned to the Doctoral School first and announced by the responsible administrator of the DCMS in the Neptun system.

5. Conditions to obtain the credit points

The unit of measurement of academic requirements is the academic point (credit). Credits are used for evaluating the performance of the academic, teaching and research duties of doctoral students in doctoral programmes. Doctoral students shall complete 30±3 credits per semester, and a total of at least 240 credits during the entire education. If a doctoral student fails, for reasons imputable to him or her, to earn the required number of credits in a semester, a decision on the suspension of the payment of scholarship stipends and the transfer of the student into the self-financing programme shall be made by the doctoral committee of the disciplinary area. If the doctoral student fails to make up for his or her missing credits within one year, the doctoral committee of the disciplinary area may decide on the termination of his or her student status. The mandatory number of credits to be obtained in the first four semesters of the medical and health science doctoral training shall be 12.

If the PhD student fails to obtain the required number of credit points due to their fault in a given semester, the Doctoral Committee of the relevant scientific field shall decide on the suspension of the payment of the PhD grant. Should the PhD student fail to make up for their missing credits within a year, the Doctoral Committee of the relevant scientific field may decide on the termination of the student's legal relationship.

- In the case of doctoral schools of DCMS, 240 credit points shall be obtained by the students broken down as follows (for a detailed description of each credit type and the criteria of completion, see the relevant points):
  - ***study (training) credit points*** *– at least 12 credit points to be obtained during the first four semesters of the training;*
  - ***research credit points*** *– 27 credit points by semester, and 216 credit points altogether;*
  - ***dissertation credit points*** *– 6 credit points altogether, in the research and dissertation stage;*
  - ***credit points to be obtained for other performance*** *– 6 credit points as a maximum (teaching activity, conference presentation, supervisory work, or may be obtained as training credit points).*

5.1. Study (training) credit points

- Study (training) credit points may be obtained by the PhD students by learning and reporting at the examination.
- The obtaining of the credit points shall be confirmed by the lecturer of the course in the electronic study system based on the examination, test, report etc. required for the course concerned. The person responsible for the course in the Neptun system shall confirm the completion of the course by granting a 5-grade examination mark.
- In the PhD training, no credit points may be obtained by language learning.
- The mandatory number of credits to be obtained in the first four semesters shall be 12.

- Courses to which the student registered shall be supervised by the supervisor. The student may register to courses organised by other Doctoral Schools of the medical sciences in addition to courses announced by the DSPhS if those fit the training orientation of the PhD student.
- Courses delivered by the Health Sciences Doctoral Scool are listed in **Appendix 2**.

5.2. Research credit points

- The PhD student shall obtain the majority of the 240 credit points as required during the training in the form of research credit points (180-228 credit points).
- Credit points shall be confirmed by the supervisor based on the written report submitted by the PhD student in every semester to the Secretary of the Doctoral School. The reserch report shouldbe signed by the supervisor. Content and formal requirements of the report are summarized in **Appendix 3**. At the end of the semester the students should prepare the end-semester research report supplemented by the supervisor's assessment as detailed in **Appendix 4** and submit it to the secretary of the Doctoral School every year.
- In the first four semesters (study and research stage) of the PhD training, 27 credit points should be obtained by research activities in each semester (courses "Research" I to IV).
- In the second half of the PhD training (research and dissertation stage) 27 research credit points should be obtained in each semester (courses "Research" V to VIII). If the dissertation is submitted and admitted to the PhD degree obtaining procedure before the completion of the training (end of semester 8), research credit points required for the remaining semesters shall be granted before the preliminary defence, subject to the submission of an application.
- In the research and dissertation stage, the students shall obtain 6 so-called dissertation credit points by registering to the courses "Preparation of the dissertation" I and II, each being worth 3 credit points. The courses "Preparation of the dissertation" I and II may be completed in one and the same semester, too, depending on the progress of the preparation of the dissertation.
- During the entire education up to 6 credits may be earned for conference presentations and posters. 3 credits may be given for an international conference presentation, and 2 credits for a presentation in Hungarian. (Symposia of doctoral schools or local events shall not be taken into consideration. Credit points may only be assigned for presentations given de facto by the student.) 2 credit points may be given for first authored posters in English, and 1 credit point for posters in Hungarian. The credit value of the conference shall be determined by the secretary of the Doctoral Committee, who shall also award the credit points on the request approved by the head of the competent doctoral school. The request shall also include the attached documentation of the conference, which shall clearly show the details of the conference and the nature of the presentation.

- 4 credit points may be earned for participating in the supervision of the work done by a student working on his/her thesis or TDK (Student Competition) paper (4 credits/ student in case of individual supervision and 2 credits/student in case of co-supervision). The number of credits shall be determined and awarded by the secretary of the Doctoral Committee on the certification of the doctoral student's dissertation supervisor. The request shall also include the attached completed thesis and/or competition project, and the attestation of the TDK (Student Competition) presentation. (One supervised student may only be counted once, even if he/she has written both a thesis and a competition project.)

5.3. Teaching credit points

The PhD student may be granted teaching credit points for their teaching activity.

- 1 credit point shall be granted for a teaching activity of 1 or 2 hours per week for a semester.
- For the whole duration of the training, the students may be granted a maximum of 3 credits for teaching activity (Teaching work).
- Credit points may be granted for such teaching activity only if that fits the training of the PhD student and contributes to the development of their professional, lecturer's and communication skills.
- Credit points for teaching work may be obtained in the third semester of the doctoral training at the earliest.
- A maximum of 1 credit points may be obtained for teaching in a single semester.
- No credit points may be granted for a teaching activity for which the student is remunerated.
- The issue of the pre-degree certificate stating that all course-units have been completed shall be subject to the completion of the Teaching work (1 credit point) course for DSPhS PhD students.
- Credit points shall be confirmed by the Secretary of the Doctoral School in the Neptun system based on the written confirmation of the head or study administrator of the organisational unit in charge of the educational module concerned (**Appendix 5**).
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5.4. Technical credit points

- Based on courses successfully completed at another university or during a study trip abroad, so-called technical credit points may be granted which can be included into the obtaining of the required training credit points.
- A maximum of 4 credits may be obtained from the required 12 training credits in such a form.
- The value of the technical credit points shall be determined by the Secretary of the Doctoral Committee, based on an application approved by the Head of the competent Doctoral School. Documents of the course concerned shall be attached to the application. Credit points shall be granted by the PhD administrator or the Secretary of the Doctoral Committee.

- The DCMS may permit the recognition of a maximum of two semesters or sixty credit points in the doctoral training from the basic training and specialised practice time completed by the participants as residents in the specialised healthcare higher education system. Conditions of the recognition and the procedural mode shall be determined by the DCMS in its own Regulations of Procedure (DRs).

6. Progress checks during the education

Based on the MDS DRs, the Doctoral School shall evaluate the progress of the students at least once a year. For the Doctoral School of Health Sciences, the following system shall be adhered to:

1. During the doctoral training, the PhD student shall be compulsorily qualified. The Doctoral School shall evaluate the progress (training, research work) of the students at least once a year. The result of the evaluation shall be documented in writing, with a proposal to change the person of the supervisor or to re-assign the PhD student on state grant to the self-financed system, where necessary.

2. The annual symposium of the students of Doctoral Schools is the compulsory qualification. The Doctoral School organises annual PhD symposiums which shall be attended by all students delivering a presentation. The student shall prepare an abstract for the symposium (**Appendix 7**). In their presentation, the PhD student shall summarise the results of own research work.

3. For the obtaining of research credit points, the PhD student shall prepare a written report in every semester, sending it to the head of the Doctoral School. Content and formal requirements of the report are laid down in **Appendix 3**.

4. The student shall prepare the written report required for the obtaining of the research credit points supplemented by the supervisor's assessment as detailed in **Appendix 4** and submit it to the secretary of the Doctoral School every year. The Council of the Doctoral School shall assess the reports.

5. During the doctoral training, a complex examination shall be taken closing the training and research stage of the training and as a precondition for starting the research and dissertation stage at the end of the fourth semester, measuring and evaluating the study and research progress.

7. Complex examination

The complex examination is an examination to be taken during the doctoral training, closing the training and research stage of the training and being a precondition for starting the research and dissertation stage at the end of the fourth semester, which measures and evaluates the study and research progress. Since the student passes to the PhD title obtaining procedure following the passing of the complex examination, an application to the complex examination shall be considered an application to the PhD title obtaining procedure as well.

At the beginning of the fourth semester, the PhD student shall register to the Complex examination course which has no credit value. The completion of the course shall be confirmed by the Secretary of the Doctoral Committee following the passing a successful complex examination.

Admission to the complex examination shall be subject to the obtaining of a minimum of 90 credit points in the "training and research stage" (first four semesters) of the PhD training, and of all "training credit points" required in the educational plan of the Doctoral School (except for students preparing individually for obtaining the PhD title). If the student fails to obtain the training credits in accordance with the educational plan of the Doctoral School, the Head of the Doctoral School may refuse to support the application to the complex examination.

The number of training (study) credit points to be compulsorily obtained shall be 12 as a minimum in case of the schools of medical sciences.

The complex examination shall be subject to a written application (DCMS DRs, Appendix 4). A copy of the diploma (if not submitted yet) and the already available documents supporting the language proficiency shall be attached to the application form.

The complex examination shall be taken before a board of 3 members appointed by the Doctoral Committee of the scientific field. When appointing the board, special attention should be paid to avoiding conflicts of interest. Board membership may not be granted to close relatives of the candidate or to persons who may not be expected to impartially assess the examination, e.g., to colleagues or co-authors of the candidate. The student may object the composition of the board with the Doctoral Committee of the scientific field only for partiality or conflict of interest within 8 days.

The supervisor shall assess the performance of the PhD student in writing before the complex examination and confirm whether he suggests the starting of the PhD title obtaining procedure. The supervisor shall be granted an opportunity to assess the candidate at the examination.

The complex examination has two major parts: one assesses the theoretical preparedness of the student ("theoretical part") and the other the scientific progress ("dissertation part").

- The theoretical part of the complex examination is an oral examination where questions relating to a primary and a secondary subject shall be replied to. In order to ensure a uniform quality, primary subjects required for the participants of the DSPhS as approved by the DCMS and secondary subjects are listed in **Appendix 8**. Primary subjects suggested by the competent Doctoral School for the complex examination shall be indicated on the application form. Subjects of the complex examination shall be determined by the DCMS.

- During the dissertation part of the complex examination, the candidate shall deliver a short presentation (of a maximum of 15 minutes) to account for theirproficiency in the literature, to detail their research achievements, and to present his or her research plan for the second stage of the PhD training together with their schedule for the preparation of the dissertation and the publication of the results. Following the presentation, board members shall ask questions about the presentation.

- The presentation shall be accompanied by PowerPoint slides (or ones prepared by another similar programme).

Main elements of the presentation:

- Short survey of the literature
- Major issues of the research work
- Methodical bases
- Results achieved so far and to be expected
- Further plans and scheduling

– The examination board shall assess the theoretical and the dissertation part of the examination separately. Minutes including a verbal assessment shall be drawn up about the complex examination (DCMS DRs, Appendix 5/1). The result of the examination shall be announced on the day of the oral examination. The complex examination shall be deemed as passed if the majority of the board members assesses both examination parts as successful. The PhD student may repeatedly take a failed complex examination once within the same examination period.

– In the case of doctoral schools, the Doctoral Committee of Medical Sciences shall expect the student to take the examination before one and the same board when repeatedly taking the dissertation part of the complex examination. In the case of a complex examination repeating the dissertation part, a new composition of the board is allowed only in an especially justified case, subject to the approval of the Doctoral Committee of Medical Sciences. If the complex examination is repeatedly taken only due to the failing of the theoretical part, the student may take the repeated examination before a board in a new composition as well. Board members shall be approved by the Doctoral Committee of Medical Sciences.

– The PhD student may enrol to the fifth semester of the PhD training subject to the passing of the complex examination.

8. Correspondence and individual training

Staff members of the University or persons in a situation which can be considered as the same may apply and be admitted to correspondence organised PhD training, keeping their employment relationship. The application procedure and the assessment shall be the same as in the case of applicants to the full-time training. An applicant may apply to full-time or correspondence organised training at the same time. Requirements binding the participants of the correspondence training are the same as those affecting full-time PhD students for every aspect. Correspondence training participants may not receive a grant and no state budgetary contribution shall be paid to the Doctoral Schools with regard to them. Correspondence students shall pay 60 000 HUF per semester as cost reimbursement. The DCMS may grant an exemption from this for reasons of equity. Correspondence students employed by the University of Debrecen and those employed in a supported research team of the Hungarian Academy of Sciences shall not pay cost reimbursement.

The purpose of the individual preparation is to allow the obtaining of the doctoral title for experts who have a diploma confirming their degree and qualification obtained in a master level training at a Hungarian or foreign university, major teaching and/or research experiences and documented scientific achievements. Obtaining of the PhD title based on individual preparation as an exceptional procedure may be applied in especially justified cases only. Students preparing individually may be exempted from the study obligations of the first two year of the PhD training only but they have to comply with every requirement of the doctoral (PhD) title obtaining. Participants of the individual preparation shall pay cost reimbursement (HUF 60,000 per semester)

The future supervisor shall be named as early as in the application to be submitted to the DCMS in the case of doctoral schools of medical sciences. The person of the supervisor shall be consented by the management of the Doctoral School.

If the Doctoral Committee of Medical Sciences accepts the application, it shall appoint the complex examination board and determine the examination subjects. The individual applicant shall take the complex examination before the start of the semester following the accepting of their application.

9. Partial training in Hungary and abroad

The Doctoral School encourages and, in some cases, supports partial training and experience gaining of PhD students in Hungary and abroad, and their attendance at conferences in Hungary and abroad.

The student may participate in the partial training according to a work programme as approved by the supervisor which ensures the validity of the given study period in the PhD training programme of the university. The duration of the partial training abroad shall be included into the duration of the doctoral training, the student relationship shall not be suspended and the state grant shall be kept on paid. The partial training shall be subject to the consent of the Doctoral Committee of the scientific field based on the suggestion of the supervisor and the letter of acceptance of the foreign institution.

10. Interruption of the doctoral studies

- If the student states (**Appendix 9**) that he does not wish to comply with his or her student obligations in the following training period or if the student does not enrol to the following training period, their student's legal relationship shall be suspended.
- The student's legal relationship may not be suspended for a time longer than two semesters.
- During the doctoral training, the student's legal relationship may be not suspended for a time longer than six semesters on the whole.
- Upon the request of the student (**Appendix 9**), the Doctoral Committee may approve the suspension of the student's legal relationship for a single duration exceeding the one as determined in the previous paragraph if the student may not comply with his or her obligations arising from his or her student's legal relationship for reasons of birth-giving, accident, illness or another unexpected reason which cannot be attributed to him. The student's legal relationship may be suspended for a whole semester only.
- No state grant may be paid during the suspension of the student's legal relationship.

The student's legal relationship shall be terminated at the end of the fourth semester of the doctoral training if the PhD student fails to pass the complex examination or

- by obtaining the pre-degree certificate stating that all course-units have been completed;
- at the end of the 14th semester counted from the admission;
- at the end of the eighth semester of the PhD training to which the student enrolled.

The Doctoral Committee of the scientific field shall notify the person concerned about the termination of the student's legal relationship.

11. Obtaining of the pre-degree certificate stating that all course-units have been completed

Following the successful completion of the eight semesters, the PhD student shall obtain a pre-degree certificate stating that all course-units have been completed. The pre-degree certificate stating that all course-units have been completed documents that the PhD student fully complied with the study obligations of the PhD training. The Doctoral Committee of the scientific field may issue a pre-degree certificate stating that all course-units have been completed only subject to the written approval of the Head of the competent Doctoral School (**Appendix 10**). No pre-degree certificate stating that all course-units have been completed may be issued to PhD students who failed to obtain the required 240 credit points. The detailed order of the issue of the pre-degree certificate stating that all course-units have been completed shall be the following:

- the Doctoral School shall submit the list of the subjects the issue of the pre-degree certificate stating that all course-units have been completed is subject to to the PhD administrator;
- if the student obtained the 240 credits but failed to comply with their obligations in accordance with the requirements of the school, the PhD administrator shall inform the Head of the Doctoral School who may refuse to issue the pre-degree certificate stating that all course-units have been completed.

12. PhD degree obtaining procedure

Relevant rules and procedures are laid down in the Doctoral Rules of the University of Debrecen, the DCMS DRs, and the quality assurance plan of the Doctoral School. The PhD student shall submit the final version (following the preliminary debate) of the doctoral dissertation within three years following the complex examination. This deadline may be prolonged by a maximum of one year upon request, subject to the decision of the Doctoral Committee of the scientific field if the student may not comply with their study obligations due to birth-giving, accident, illness or another unexpected reason which cannot be attributed to him. The dissertation shall be submitted to a preliminary debate before the finalisation of the work in a way as determined by the Quality Assurance Plan of the Doctoral School. The preliminary debate shall be organised by the council of the Doctoral School, drawing up written record about the debate. The quality assurance document of the Doctoral School also contains a detailed description.

We kindly request that the form of application valid in the respective admission period be used. The form can be obtained from the PhD rapporteur or the secretary of the relevant doctoral school.

UNIVERSITY OF DEBRECEN (FI 17198) **……../20…**

Form of application for regular doctoral (PhD) education

Doctoral Committee of Medical Sciences

I. Personal data

Name: ……..……. Sex: male/female

Name given at birth: ……..

EHA/Neptun-code (for students of UD only):……..

Place of birth: ..... Date of birth: .....

Mother's name:…… ……. Citizenship: ..... …….

Number of ID card: *(in case of non-Hungarian citizens the type and number of the residence document)*
:…….

Permanent address:.....

Postal address: .....

E-mail address: .....

Telephone number: mobile phone number:……

Place of work:.....

II. Qualifications, professional experience

University degree programme (major) (to be provided even if the number of the diploma is not yet available): .....

qualification of the degree:……

issuing institution:…….

number/year:……...

Average of the grades in the completed semesters (up to 10, in case of MSC studies up to 4):…….

Language knowledge (language, certificate level, document number, date of issue):

.....

Has the candidate taken part in doctoral education and/or degree conferment procedure at the University of Debrecen or any other university:

a) no

b) yes, namely: .....

Data pertaining to previous academic activities – please attach the documents supporting the listed activities (see Supporting documents, section 1)

The summary/abstract of presentations and posters shall not be considered publications, even if it was published in a journal.

	Number
First authored refereed academic publication in a foreign language in Hungarian	
Co-authored refereed academic publication in a foreign language in Hungarian	
First authored prize-winning paper in the National Student Competition, 1st to 3rd place	
First authored, non-prize-winning paper in the National Student Competition	
First authored paper in the Student Competition	
First authored project work in the Student Competition	
First authored paper in non-local conference and non-TDK (Student Competition) in a foreign language in Hungarian	

First authored poster in non-local conference and non-TDK (Student Competition)	
Non-first authored presentation or poster other than in Student Competition	
First authored presentation or poster in local (university organised) event announced in a public forum	
Other refereed first authored, not university published in extenso publication (at least reviewed)	

III. The doctoral education applied for

Name of the doctoral school: .....

Name of the doctoral programme: .....

The title of the topic intended to be elaborated on: .....

.....

Name and e-mail address of the dissertation supervisor: .....

The place of work of the dissertation supervisor (institute, clinic):
……..

Place of research (if other than the place of work of the dissertation supervisor):
……

The research resources of the dissertation supervisor:
……..

The number of PhD students who have received a doctoral degree under the supervision of the dissertation supervisor (the list of the students who have received a doctoral degree shall be enclosed as a separate document, see Supporting documents, section 1).

individual supervision: ……..

co-supervision: ……..

The number of doctoral students (year I to III) of the dissertation supervisor in the second semester of the academic year 2016/17 (active and passive as well, taking into consideration all the doctoral programmes the dissertation supervisor is involved in; the list of the students shall be enclosed as a separate document, see Supporting documents, section 1).

individual supervision: ……..

co-supervision: ……..

The number of publications the dissertation supervisor has published ***in the past 3 years in an academic journal with an impact factor*** (on the basis of the Thomson-Reuters list): ……..

(the list of the publications shall be enclosed as a separate document, see Supporting documents, section 1).

The form of education applied for (please underline as appropriate):

Full-time (state scholarship) – Full-time (other scholarship) – Correspondence

In case of "other scholarship", please provide the source of the scholarship:

Has the candidate been taking part in resident training (please underline as appropriate):

Yes– No

(In case the answer is "yes", please enclose the authorisation of the head of the professional panel, see Supporting documents, section 7).

Date: ……

……. ……..

signature of supervisor signature of applicant

…….

Signature of head of doctoral school

The application has been registered by the concerned doctoral school, the research topic has been announced in the doctoral database (www.doktori.hu).

……

Signature of the secretary of the doctoral school

If the candidate's application is accepted, the necessary infrastructure shall be ensured by the institute/clinic.

…….

Head of the institute/clinic

(the dissertation supervisor's

workplace manager)

…….

Head of the institute/clinic

(the head of the place of research, if other than the workplace of the dissertation supervisor)

In case of students applying for correspondence education:

I consent to the candidate's application for PhD education.

……

Signature of the student's workplace manager

Supporting documents:

Please note that the form of application, the documents listed in section 1 and the research plan (see section 5) shall also be sent in an electronic form to the following e-mail address: phd@med.unideb.hu The documents - or in case of publications, their title page - shall be combined into a single pdf file having the following name format: surname_first name_20XX.pdf (e.g. Doe_Jane_20XX.pdf) The full text of published/accepted publications shall also be sent in separate pdf file(s).

1. The academic CV and list of publications of the candidate (the list of publications should be compiled in harmony with the grouping presented on the next page, and should contain all the information referred thereto); published/accepted publications (in case of accepted publications - unless the publication is available on Pubmed - the acceptance letter should also be enclosed); abstracts of papers and posters (based on Programme Book or Book of Abstracts. You are kindly requested to also enclose a copy of the title page of the Programme Booklet and/or the

link to the conference website, if available), certification on your TDK (Student Competition) papers and project work, the list of publications of your dissertation supervisor that have an impact factor and were published in the past three years, the name of the doctoral students who obtained PhD degree under the supervisions of the dissertation supervisor, a list of the doctoral students supervised by the dissertation supervisor in the second semester of the academic year 2016/17. **(also in an electronic form)**

2. Photocopy of the academic record book

3. Photocopy of the university diploma or a declaration on its expected date of issue

4. Photocopy of the document certifying language knowledge

5. Planned research topic and research plan (bearing the signature of the dissertation supervisor and the head of the doctoral school) **(also in an electronic form)**

6. A certificate of good conduct unless the students graduated from the University of Debrecen.

7. In case of residents, the authorisation of the head of the professional panel regarding the student's application for doctoral education.

List of publications

1. Publications in a foreign language (authors, title, place of publication, number of pages (if already available), date of publication)

2. Publications in Hungarian (authors, title, place of publication, number of pages (if already available), date of publication)

3. List of conference papers (authors, title of the paper, name, venue and date of the conference, link to the conference website - if available)

4. List of conference posters (authors, title of the paper, name, venue and date of the conference, link to the conference website - if available)

Appendix 2

Neptun Code/ Supervisor	Title	Credit		Short decription of the course
OT-EGDI-T95 Dr. Mónika Andrejkovics	Neuropsychology 30 hours	1	Koll	Neuropsychology is an interdisciplinary field of science, which focuses upon understanding the relationship between the brain and the psychological functions. It works in close connection with other fields of sciences, for example general and experimental psychology, cognitive psychology, developmental psychology, neurology, neurosurgery, neuroanatomy, neuroradiology, nuclear medicine, clinical psychology, psychiatry, rehabilitation, and special education. Cognitive neuropsychology aims at developing theoretical models of alterations of cognitive functions after organic brain damage. Clinical neuropsychology is an applied science concerns with the assessment and treatment of altered cognitive functions of patients with brain damage. This course gives insight into the basics of neuropsychology along the following topics: - Definition of neuropsychology and its relation to other fields if science. - Historical development of neuropsychology - Neuroanatomic background of psychological functions. - Principles of the neuropsychological evaluation; main neuropychological tests and methods - Principles of neuropsychological therapy / rehabilitation.
OT-EGDI-T12 Dr. Balázs Ádám	Occupational health 30 hours	1	Koll	The aim of the course is to describe the discipline, goals and fields of occupational health. The two-way relationship of work and health, the effect of strain from work activity and workplace exposures on health and the effect of health on work will be explained. Students will learn the measures of workplace prevention and their hierarchy. They study the characteristics and health effects of workplace hazards, their evaluation and prevention.the discipline of occupational health, organization of occupational health activities; Topics: – work physiology;occupational diseases; – preventive measures in the workplace; – physical, chemical, biological, mechanical and psychosocial workplace hazards; – worksite visit. The assessment and prevention of workplace hazards will be discussed in seminars. Students will exercise the practice of occupational health activities during a workplace visit.

Neptun Code/ Supervisor	Title	Credit		Short decription of the course
Dr. Balázs Ádám	Genotoxicology 30 hours	1	Koll	The aim of the course is to introduce students to the discipline of genotoxicology. There are several physical, biological and mostly chemical risk factors in our environment that can harm health by damaging the DNA. For the comprehension of this problem it is important to know the main types and causal factors of DNA damage the characterization of which can be done by genotoxicological tests. The theoretical background and usability of these test will be explained with detailed discussion of the bacterial Salmonella typhimurium reverse mutation test (Ames test), assessment of chromosomal aberrations, sister chromatid exchange, micro-nucleus test and the single-cell gel electrophoresis assay (comet assay) that is capable of detecting single- and double-strand breaks and alkali labile sites. The students can practice the assessment of chromosomal aberrations under microscope and the process of comet assay from the preparation of cells to the computer-based analysis of results.
OT-EGDI-T123 Dr. Éva Bíró	Health literacy and public health 30 hours	1	Koll	The aim of the course is to help students to be familiar with the concept of health literacy, its public health relevance and the relevant research results. During the course the following topics will be discussed: – Concept of health literacy – Tools for measuring health literacy – Level of health literacy in different populations – Public health importance of health literacy – Overview of interventions to improve health literacy – The course will be held in a blocked form during 2-3 working days at a later agreed time. During the course students must prepare presentations from pre-published themes, these are mandatory, part of the exam.
OT-EGDI-T114 Dr. Szilvia Fiatal	Introduction to clinical epidemiology 30 hours	1	Koll	To familiarize students with the methodology and practice of clinical epidemiology and medical decision-making. – Introduction to clinical epidemiology – Studies of diagnostic and screening test – Introduction to clinical decision analysis – The therapeutic threshold – The role of diagnostic tests – Estimating prior probability of the disease – Intervention research – Analysis of clinical trials – Analysis of survival times – Prognostic functions

Neptun Code/ Supervisor	Title	Credit		Short decription of the course
OT-EGDI-T105 Dr. Szilvia Fiatal	Study design in epidemiolog 30 hours	1	Koll	– Introduction, Requirements, Scenario – Measures of disease occurrence – Association measures – Descriptive epidemiology tasks – Sample size estimation – Power calculation, bivariate analysis tasks – Study design – Study designs tasks – Writing study protocol – Design tasks 1-2 – Working on the assignment
OT-EGDI-T104 Dr. Klára Bíró	Major challenges in public health 30 hours	1	Koll	The major challenges of the 21st century is to change the focus of health care and concetrate on the patient, the result and value-based medicine. The continuous growth of consumer society's needs results in increasing demands on health care, and significant rise in costs, but the health care system must be able to handle the whole society from prevention up to end-stage patients, ensuring security and equal opportunity. Costs further increase as new technologies, therapeutic procedures and innovative solutions are born in health care, which is a major challenge to the economy of every country in the world. However, the world needs to respond to the effects of economic crisis in health care and the consequences of environmental pollution. The announced topic will focus on the following issues: – How to increase the value of health care? – How economic principles prevail in the health sector? – How and where can the methods of personalized health be most effectively enforced? – What does the patient-centered health care mean? – What can society and health policy do in order to preserve health?
OT-EGDI-T117 Dr. Klára Bíró	Health care management 60 hours	2	Koll	The subject focuses on major issues in the organization of health services systems: role of values; assessment of health status; analysis of need, access and use of services; current supply and distribution of health resources; analysis of health care costs and expenditures; private and public financing of health services; control of the quality and costs of care through market-oriented strategies; government regulation and administration; and health system reform.

Neptun Code/ Supervisor	Title	Credit		Short decription of the course
Dr. Attila Nagy	Practical application of statistical programs used in medical field 30 hours	1	Koll	1. Advantages / disadvantages of major statistical programs (Excel, addons, macros; R; SAS (University edition); SPSS; Stata; Minitab) 2. Basics of Data Management, Variable Types (Excel, R, SAS, Stata) 3. Defining Variables (R, SAS, Stata) 4. Database Cleaning (Excel, R, SAS) 5. Combining Databases, Data Conversion (Excel, R, SAS) 6. Descriptive statistics (Excel, R, SAS) 7. Univariate Analyses (Excel, R, SAS) 8. Multivariate Analyses (Excel, R, SAS) 9. Sample Size Calculations (Excel, R, SAS, Stata) 10. Data Visualization (Excel, R, SAS) 11. Interpretation of Results 12. Data Analysis 13. Introduction to Related Program Languages (Python; PHP; SQL) 14. Consultation
OT-EGDI-T109 Dr. János Sándor	Faktor-elemzés az epidemiológiai vizsgálatokban 60 hours	2	Koll	Sometimes it is required in epidemiological investigations to reduce the number of explanatory variables, or to explore the role of hidden factors (not covered directly by data collection) which establish the interrelationship between the observed explanatory parameters. This task can be solved by factor analysis. Theoretical base of this method is discussed in the course, and the students get skills in implementing factor analysis using statistical software. Topics (with contact hours): – reduction of the number of explanatory variables in epidemiological model development (2 hours) – standardized variables (2 hours) – covariance (2 hours) – correlation matrix (2 hours) – factor loading (2 hours) Short number of factors (2 hours) – usefulness of factors (2 hours) – factors' definition (2 hours) – factor scores (2 hours) – factor scores as explanatory variables (2 hours) – methods and results of factor analysis in manuscripts (2 hours) – demonstration of sample application(2 hours) – demonstration of students' analyses (2 hours)

Neptun Code/ Supervisor	Title	Credit		Short decription of the course
OT-EGDI-T116 Dr. János Sándor	Health informatics and information management 60 hours	2	Koll	The aim of the module is to summarize basic elements of medical and public health information systems, data sources for epidemiology and public health, introducing essential public health databases, software and decision support applications, and to supply information about international health informatics standards, literature, organisations and grants to support public health activities and research of the students.
OT-EGDI-T83 Dr. Gabriella Emri	Pathogensis and treatment of malignant melanoma 30 hours	1	Koll	The incidence of cutaneous melanoma has been increasing worldwide in fair-skinned populations. Invasive melanoma is characterized by a high propensity to metastasize and a low survival rate in metastatic cases. Ongoing research into mechanisms of carcinogenesis has resulted in greatly improved understanding of how specific types of mutations and immune escape mechanisms initiate cutaneous melanoma and promote growth and established new therapeutic targets. The PhD course summarizes current knowledge about melanoma epidemiology, clinical characteristics and subtypes of melanoma, role of UV-radiation and genetic susceptibility, diagnostic and therapeutic challenges. It should nevertheless be emphasized that melanoma is not a homogenous disease but a term that describes a group of morphologically similar malignancies with several distinct features. – Development of nevus and melanoma, – The role of UV-radiation, – Melanoma susceptibility – Melanoma diagnostics – Prognostic and predictive factors in melanoma – Targeted therapy in melanoma – Immunotherapy in melanoma.
OT-EGDI-T69 Dr. Péter Kakuk	Research ethics and integrity in the life sciences 60 hours	2	Koll	The course discusses the major ethical issues regarding research in the life sciences: clinical trials, animal ethics, scientific integrity, research misconduct and publication ethics.
OT-EGDI-T121 Dr. Judit Zsuga	Megerősítéses tanulás egyes kérdései a Bellman egyenlet tükrében 30 hours	1	Koll	This course will shed light on the neurobiology of reinforcement learning. Basic concepts from machine learning will be introduced, and the mathematical formalism of the Bellman equation will be used to tease apart the distinct attributes of reinforcement learning. Furthermore, psychiatric disorders and cognitive psychotherapeutic techniques will be discussed and interpreted using these models.

Neptun Code/ Supervisor	Title	Credit		Short decription of the course
OT-EGDI-T122 Dr. Judit Zsuga	Fejlődésneurológiai ismeretek alapjai 30 hours	1	Koll	Topics of the course include basic neuroanatomy focusing on structures and neural systems relevant for sensorimotor integration, primitive reflexes, and postural reactions will be discussed as well as the typical and atypical ontogenetic developmental course.
OT-EGDI-T113 Dr. Orsolya Varga	Health policy for PhD students 30 hours	1	Koll	The subject goals cover the development of knowledge, skills and the basic understanding in health policy. Illustrative case studies are based broadly on real-life cases. - Process of policy developments, Health policy cycles, Impact assessment, Monitoring and evaluation. - Health care and policy in "Your" country - Tackling social and economic determinants of health. - Equity in health. Health in All Policies. - Exams of topic based policies (alcohol). - Terminology and definitions: politics, policy, health system, health policy. Actors of health policy. Values in health policy. Public health. - Health care financing. - Global health: Key concepts and trends. Understanding WHO (including Health 2020). Other players in global health. Global health negotiations. - Key health challenges for developing countries. - Communication in Health Diplomacy. Effective Convincing Techniques. Persuasion skills. - The agenda of SDGs. Health security. Lessons from Ebola outbreak. - Analysing health systems. Organisation of health systems in the EU, with a focus on Hungary. - Human resources for health policies. - Health impact assessment. - Citizen's participation in health policy making. Interest (lobby) groups. - Impact of political climate and democracy on health policy. - Priority setting in public health. - Course evaluation, Final consultation

Neptun Code/ Supervisor	Title	Credit		Short decription of the course
OT-EGDI-T127 **Dr. Varga Orsolya**	Trends and hot topics in the field of healthcare in Europe 30 hours	1		Description: The goal of the course is to intoduce students into the history, structure and functioning of the European Union, and to provide information on how the European Union and the national healthcare systems are related. During the course case studies will be used to illustrate health realted challenges in the memeber states of the Europen Union. Topics: - History and structures of the European Union - The impact of the EU on the national healthcare system - Introduction into the health system performance assessment - Health system performance assessment by the Health Consumer Powerhouse - Pros and cons of mobility of healthcare workers in the EU - Regulating healthcare workers mobility - Cross-border healthcare services - Patients' rights in the European Union

End-semester research report

Name:
Name and contact details of the dissertation supervisor (email address, telephone number):
Title of the research topic:
Reported period:

I. Short presentation of the work accomplished in the previous semester (up to 500 words):

II. Published or accepted publications:
- authors:
- title:
- journal, page number, year:
- impact factor of the publication:

III. Papers submitted for publication:
- authors:
- title:
- submitted to:

IV. Participation in specialised conferences:
- Name, date and venue of the conference (website of the conference, if available)
- nature of participation: poster paper
- authors of the paper/poster, title of the paper/poster:

V. Title and date (month/year) of reports done in the institute (project report, report on an article, etc):

VI. Study programs:
- Name and address of the host institution:
- Date and duration of the study program:
- Financed by:

Debrecen, …..

…… ……
PhD student dissertation supervisor

Annual report supplemented by the supervisor's assessment

Name:
Name and contact details of the dissertation supervisor (email address, telephone number):
Title of the research topic:
Reported period:

I. Short presentation of the work accomplished in the previous semester (up to 500 words):

II. Published or accepted publications:
- authors:
- title:
- journal, page number, year:
- impact factor of the publication:

III. Papers submitted for publication:
- authors:
- title:
- submitted to:

IV. Participation in specialised conferences:
- Name, date and venue of the conference (website of the conference, if available)
- nature of participation: poster paper
- authors of the paper/poster, title of the paper/poster:

V. Title and date (month/year) of reports done in the institute (project report, report on an article, etc):

VI. Study programs:
- Name and address of the host institution:
- Date and duration of the study program:
- Financed by:

VII. **Supervisor's assessment:**
- Status of the research work for dissertation:
- Plans for the future:
- Scientific presentations:
- Scientific publications:

Debrecen, …..

…… ……

PhD student dissertation supervisor

……..

Head of the doctoral school

Certification of teaching activity

I …….. certify the teaching activity of ……. PhD student in … academic year….semester.

Debrecen, …..

……
head of the department/institute or academic advisor

Abstract for the symposium

Name:

Institute/Department:

Abstract (250 words): introduction, aims, results, conclusion(s)

Publications releated to PhD dissertation:

List of the primary subjects of the complex examination

Preventive medicine and public health
Epidemiology and biostatistics
Health policy
Health psychology
Environmental health
Health management
Rehabilitation medicine
Metabolic diseases
Endocrin diseases
Dermatological diseases
Dermatological immunology
Public health services in primary care
Public health genomics

List of the secondary subjects of the complex examination

Socio-economic determinants of health *Planning health promoting programs and projects* *Evolution of health inequalities, strategies for reducing health inequalities* *Health education in high-risk population groups*
Risk assessment and risk communication *Environmental protection* *Occupational health* *Occupational diseases* *Workplace exposures* *Genotoxicological methods*

List of the secondary subjects of the complex examination
Global environmental problems *Environmental health effects of soil and water* *Environmental health effects of air* *Toxicology, Chemical safety*
The role of nutrition in the maintenance of health *The role of nutrition in the development of chronic diseases*
Organization of the health care system *Structure and regulation of health care systems* *Financing health care systems* *Health economics* *Quality assurance in healthcare* *Policies to tackle health inequalities* *Emerging trends in global health policy* *Core concepts of domestic health policy from the recent decades* *Health diplomacy* *Health impact assessment* *Bioethics* *Research ethics* *Healthcare ethics*
General aspects of testing and analysis plans *Methods of health inequalities studies* *Tools for monitoring health status* *Methods of nutritional epidemiology* *Methods of environmental epidemiology* *Social inequalities in health and the relevant study methods* *Methods of genetic epidemiology* *Clinical epidemiology studies*
Ethical aspects of public health research *Epidemiology and prevention of cardiovascular diseases* *Epidemiology and prevention of malignant tumors* *Epidemiology and prevention of metabolic diseases* *Epidemiology and prevention of musculoskeletal disorders* *Epidemiology and prevention of mental illness* *Epidemiology and prevention of accidents* *Epidemiology of risk behaviours and their effects on the human body* *Epidemiology and effect of physical activity on the human body* *Epidemiology of smoking* *Epidemiology of alcoholism* *Epidemiology of rare diseases*
Genetic background of cardiovascular diseases *Genetic background of malignant tumours* *Genetic background of metabolic diseases* *Genetic background of musculoskeletal disorders* *Genetic background of mental illnesses* *Genetic background of risk behaviours*

List of the secondary subjects of the complex examination
Primary and secondary hyperlipoproteinaemias *Pathomechanism of atherosclerosis* *Pathomechanism and clinical significance of obesity* *Pathomechanism and clinical significance of arrythmias* *Pathomechanism and clinical significance of diabetes mellitus*
Epidemiology and prevention of infectious diseases transmitted through the respiratory tract *Epidemiology and prevention of infectious diseases transmitted through the gastrointestinal tract* *Epidemiology and prevention of sexually transmitted infectious diseases* *Epidemiology and prevention of zoonoses* *Epidemiology and prevention of nosocomial infectious diseases*
Oncopsychology *Evolutionary psychology* *Mental and behavioural disorders in childhood and adolescence* *Clinical features and classification of personality disorders* *Theories and models in psychotherapy* *Psychosomatic disorders* *Addictology* *Sexual psychology* *Trauma- and stress-related disorders* *Mental and behavioural disorders in adults* *Neuropsychological assessment*
Social acceptance of disability
Physics of ultraviolet light *Biological effects of ultraviolet light* *Immunological effects of ultraviolet light* *Photodermatoses/Photodermatological diseases* *Phototherapy* *Photoageing Photodynamic therapy, photoaging* *Biological effects of lasers* *Dermatological applications of lasers* *Physics of lasers*
Mechanisms of DNA repair *Oxidative stress in the skin* *Cell death pathways* *Structure and function of mitochondriums* *Control of cell cycle* *Control of keratinocyte proliferation and differentiation* *Role of signalling pathways in dermatological diseases* *Regulatory role of lipids in the skin* *Role of inflammatory mechanisms in dermatological diseases*

List of the secondary subjects of the complex examination
Drug penetration through the skin *Epidemiology and comorbidities of psoriasis* *Epidemiology and prevention of non-melanoma skin cancers* *Epidemiology and prevention of malignant melanoma* *Epidemiology of acne* *Genetic background of psoriasis* *Genetic background of non-melanoma skin cancers* *Genetic background of malignant melanoma* *Genetic background of acne*
Structure of the skin *Immunology of the skin* *Skin and endocrinology* *Relationship between skin and metabolic diseases* *Physiologic role of trace elements and vitamins in the skin* *In vitro skin models* *In vivo dermatological disease models*
Characterization of sebaceous gland *Factors affecting sebaceous gland function* *Composition of sebum* *Inflammatory processes in the sebaceous glands* *The role of sebaceous glands in different pathological cases*
Differentiation of myeloid cells *Antigen presentation* *Functional grouping of macrophages* *Interaction between different cell types*
Disorders of sexual life in metabolic diseases *Nutritional consequences in some metabolic diseases* *Metabolic disorders caused by obesity* *The role of autoimmunity in the pathomechanism of endocrine diseases*
Physiological role of trace elements
Animal and in vitro models in endocrinology *Pathogenesis of thyroid diseases*
Primary and secondary hyperlipoproteinemia *Aetiology, diagnostics and therapeutic options of obesitas* *Complications of diabetes mellitus*
Risk factors for atherosclerosis

Application for the suspension the student's legal relationship

Name of the student: …….....

Neptun code: …….…….....

Doctoral school: .....

Name of the supervisor: ……..

Training year/training form: ..... full-time/ correspondence

Admission semester: ……..…

Last valid/active semester: ……..……...

Contact data of the student:

Phone.: ……..…….

e-mail: …….…….....….....

Address of correspondence:…….....
.....

Please authorise the suspension of my student's legal relationship for semester …….. of the academic year …..……..

Please tick only one from among the following. If you request the suspension of your student relationship for a period longer than 2 semesters, justification shall be compulsory. The suspension of the student relationship for a period longer than 2 semesters may be authorised in an especially justified case by the Doctoral Committee.

- **I do not wish to comply with my student obligations in the following training period** for a period not longer than a single semester.
- **I do not wish to comply with my student obligations in the following training period** for a period not longer than two semesters.
- **I do not wish to comply with my student obligations in the following training period** for a consecutive period longer than two semesters **since I cannot comply with my obligations arising from my student relationship for reasons not attributable to me so I request the authorisation of the suspension of my student relationship.**

My reasons:

Debrecen, ……..

Signature of the student Signature of the supervisor

Application for the issue of a pre-degree certificate stating that all course-units have been completed (=absolutorium)

Please complete the application form following the granting of the last mark but, in any case, before the end of the examination period. Please have it confirmed and submit it to the DCMS Phd office (Room 15a, Main Building).

Name:

Place and date of birth:

Neptun code:

E-mail address:

Study form: ☐ Full-time ☐ Correspondence ☐ Individual

Funding: : ☐ On state grant ☐ Self-financed

Doctoral school:

Doctoral programme:

I hereby state that I	yes	no
- have completed the study, teaching and research credits required by the doctoral training (DS).	☐	☐
- I have completed the general research skills course:	☐	☐
- I have completed the mandatory courses required by the Doctoral School	☐	☐

Done in Debrecen,

Signature of the PhD student

To be completed by the Doctoral School!

	yes	no
The PhD student has completed the requirements of the **doctoral training**:	☐	☐

Done in Debrecen,

Signature of the Head of the DS

To be completed by the Doctoral Committee!

Pre-degree certificate stating that all course-units have been completed set in Neptun:

yes	no
☐	☐

Done in Debrecen,

……

Signature of the PhD administrator